

**INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:**

1. Indicate the agency's monthly requirement per item in the APP form. The form will automatically calculate the total requirement.
2. Do not delete any field in the APP Form.
3. For Other Items not available from the Procurement Service but regularly purchased from other sources, indicate the source of purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered for procurement as soon as it is procured and made available by the Procurement Service.
4. Submit the duly accomplished APP form in one (1) hard copy (duly signed by Agency officials) to the Procurement Service or to the DBM Regional Office and email at [app@procurement-service.org](mailto:app@procurement-service.org)
7. Consistent with DBM Circular No. 2011-6, the APP for FY 2016 must be submitted on or before November 15, 2015.
8. Rename your APP file in the following format- APP2016 - Sector (NGA/GOCC/GFI/Constitutional Office/Other)
9. For further assistance/clarification, offices may call the Procurement Division, City General Services Office.

Office: All Departments

Region/Unit: City Government of Baguio

Address: City Hall, Baguio City

Item & Specifications	Unit of Measure		
		Jan	Feb
<b>A. AVAILABLE AT PROCUREMENT SERVICE STORES</b>			
<b>Common Electrical Supplies (765)</b>			
1. BALLAST, 18 watts	piece		10
2. BALLAST, 36 watts	piece	2	10
3. BATTERY, size AA, alkaline, 2 pcs./packet	packet	5	10
4. BATTERY, size AAA, alkaline, 2 pcs./packet	packet	4	10
5. BATTERY, size D, alkaline, 2 pcs./packet	packet	2	25
6. FLUORESCENT LIGHTING FIXTURE, 1 x 18W	set	1	5
7. FLUORESCENT LIGHTING FIXTURE, 1 x 36W	set	1	5
8. FLUORESCENT LAMP, tubular, 18 watts	piece	1	10
9. FLUORESCENT LAMP, tubular, 36 watts	tube	4	10
10. COMPACT FLUORESCENT LIGHT, 18 watts	piece	7	10
11. FUSE, 30 amperes	piece	1	10
12. FUSE, 60 amperes	piece		
13. STARTER, 4-40 watts	piece	4	5
14. TAPE, electrical	roll	5	20
<b>Common Computer Supplies/Consumables (755)</b>			
1. COMPUTER, Continuous Forms, 2ply, 11'x9 1/2', 1000s/bx.	box	1	
2. COMPACT DISC RECORDABLE, min. of 700MB, 1x - 52x minimum speed, 80 min recording time	piece	4	
3. COMPACT DISC REWRITABLE, 700MB min. capacity, 80 minutes recording time, 4x - 10x min speed	piece	4	2

4. EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0(backward compatible with USB 2.0), 5400 RPM, with dual-color LED light to indicate USB 3.0/USB 2.0 transmission, USB powered, Systems Requirements: USB 3.0: Windows XP/Vista/7; MacOSx 10.4 or above, with USB 3.0 cable and product guide,	piece	2	2
5. DVD RECORDABLE, 16x speed, 4.7GB capacity	piece	3	
6. DVD REWRITABLE, 4x speed, 4.7GB capacity	piece	6	1
7. FLASH DRIVE, 16GB, USB 2.0, plug and play	piece	2	2
8. FLASH DRIVE, 8GB, USB 2.0, plug and play	piece	4	3
9. INK CARTRIDGE, Canon Part No. CL-811, colored	cartridge	7	3
10. INK CARTRIDGE, Canon Part No. PG-810, black	cartridge	1	1
11. INK CARTRIDGE, HP 51645A (HP 45), black	cartridge		
12. INK CARTRIDGE, HP C6615DA (HP 15), black	cartridge	5	2
13. INK CARTRIDGE, HP C6625A (HP 17), tricolor	cartridge	3	1
14. INK CARTRIDGE, HP C6578A/D (HP 78), tricolor	cartridge	1	
15. INK CARTRIDGE, HP C8727AA (HP 27), black, 10mL	cartridge	2	1
16. INK CARTRIDGE, HP Q8893AA (C8728AA) (HP 28), tri-color	cartridge	2	1
17. INK CARTRIDGE, HP C9351AA (HP 21), black	cartridge	4	
18. INK CARTRIDGE, HP C9352AA (HP 22), tri-color	cartridge	4	
19. INK CARTRIDGE, HP C8765WA (HP 94), black, 11 mL, for HP Deskjet 3320, 3325, 3420, 3535, 3550, 3650, 3744, 3745, 3845, HP Officejet 4110, 4255 All-in-One, HP PSC 1110, 1210, 1315 All-in-One	cartridge		10
20. INK CARTRIDGE, HP C8766WA (HP 95), tri-color, for HP Deskjet 460, 5740, 6540, 6840, HP Officejet 7410 All-in-One HP PSC 2355 All-in-One, HP Photosmart 325, 375, 2610, 2710, 8150, 8450	cartridge		10
21. INK CARTRIDGE, HP CB314A (HP 900), black	cartridge	1	
22. INK CARTRIDGE, HP CB315A (HP 900), tri-color	cartridge	1	
23. INK FOR CONTINUIOS INK FLOW SYSTEM 1000 CC, black	cartridge		
24. INK FOR CONTINUIOS INK FLOW SYSTEM 1000 CC, CYAN	cartridge		
25. INK FOR CONTINUIOS INK FLOW SYSTEM 1000 CC, YELLOW	cartridge		
26. INK FOR CONTINUIOS INK FLOW SYSTEM 1000 CC, MAGENTA	cartridge		
27. INK CARTRIDGE, HP C8721A (HP 02), black , 10 mL	cartridge	1	
28. INK CARTRIDGE, HP C8771WA(HP 02), cyan , 4 mL	cartridge	1	
29. INK CARTRIDGE, HP C8772WA(HP 02), magenta, 3.5 mL	cartridge	1	
30. INK CARTRIDGE, HP C8773WA(HP 02), yellow, 6 mL	cartridge	1	
31. INK CARTRIDGE, HP C8774WA(HP 02), light cyan, 5.5 mL	cartridge		
32. INK CARTRIDGE, HP C8775WA(HP 02), light magenta, 5.5 mL	cartridge		
33. INK CARTRIDGE, HP CC640WA (HP 60), black, 4 mL	cartridge	2	25

34. INK CARTRIDGE, HP CC641WA (HP 60XL), black, 12 mL	cartridge		25
35. INK CARTRIDGE, HP CC643WA (HP 60), tricolor, 13 mL	cartridge	2	25
36. INK CARTRIDGE, HP CC644WA (HP 60XL), tricolor, 11 mL	cartridge	1	25
37. INK CARTRIDGE, HP CC653AA (HP 901), black officejet , 4 mL	cartridge		
38. INK CARTRIDGE, HP CC656AA(HP 901), tricolor officejet, 9 mL	cartridge		
39. INK CARTRIDGE, HP CD887AA (HP 703), black deskjet	cartridge		
40. INK CARTRIDGE, HP CD888AA (HP 703), tricolor deskjet	cartridge		
41. INK CARTRIDGE, HP CD971AA (HP 920), black	cartridge		
42. INK CARTRIDGE, HP CD972AA (HP 920XL), cyan	cartridge	1	
43. INK CARTRIDGE, HP CD973AA (HP 920XL), magenta	cartridge	1	
44. INK CARTRIDGE, HP CD974AA (HP 920XL), yellow	cartridge	1	
45. INK CARTRIDGE, HP CD975AA (HP 920XL), black	cartridge	1	1
46. INK CARTRIDGE, HP CN692AA (HP 704), black	cartridge	1	1
47. INK CARTRIDGE, HP CN693AA (HP 704), tricolor	cartridge	1	1
48. INK CARTRIDGE, HP CZ107AA, (HP 678), black	cartridge	1	
49. INK CARTRIDGE, HP CZ108AA, (HP 678), tricolor	cartridge	1	
50. INK CARTRIDGE, EPSON T6641, Black	cartridge		
51. INK CARTRIDGE, EPSON T6643, Magenta	cartridge		
52. INK CARTRIDGE, EPSON T664, Yellow	cartridge		
53. INK CARTRIDGE, Epson C13T103290, Cyan	cartridge		1
54. INK CARTRIDGE, Epson C13T103390, Magenta, for printer Stylus T40W/TX600FW	cartridge		1
55. INK CARTRIDGE, Epson C13T103490, Yellow, for printer Stylus T40W/TX600FW	cartridge		1
56. INK CARTRIDGE, Epson C13T104190, black, for printer C110, CX7300/8300, TX200/400, Pigment High Cap	cartridge		1
57. INK CARTRIDGE, Epson C13T105190, Black	cartridge	1	
58. INK CARTRIDGE, Epson C13T105290, Cyan	cartridge	2	
59. INK CARTRIDGE, Epson C13T105490, Yellow	cartridge	1	
60. INK CARTRIDGE, EPSON T6642, Cyan	cartridge		
61. TONER CARTRIDGE, HP C7115A, black	cartridge	2	1
62. TONER CARTRIDGE, HP Q2612A, black	cartridge	3	
63. TONER CARTRIDGE, HP CE285A, black, for HP LaserJet P1102, P1102w, printer	cartridge	1	1
64. TONER CARTRIDGE, HP CB540A, black	cartridge		
65. TONER CARTRIDGE, HP CB541A, cyan	cartridge		
66. TONER CARTRIDGE, HP CB542A, yellow	cartridge		
67. TONER CARTRIDGE, HP CB543A, magenta	cartridge		
68. TONER CARTRIDGE, HP CC530A, black	cartridge		
69. TONER CARTRIDGE, HP CE250A, black	cartridge	1	
70. TONER CARTRIDGE, HP CE278A, black	cartridge	1	
71. TONER CARTRIDGE, Brother TN-155BK, black	cartridge		1

72. TONER CARTRIDGE, Brother TN-155M, magenta	cartridge		1
73. TONER CARTRIDGE, Brother TN-155Y, yellow	cartridge		1
74. TONER CARTRIDGE, Brother TN-155C, cyan	cartridge		1
75. TONER CARTRIDGE, Brother TN-2150	cartridge	1	
76. TONER CARTRIDGE, TN-3320, for printer 5450DN	cartridge	1	
77. RIBBON CARTRIDGE, Epson C13SO15568, Color, for printer LX-300	cartridge	1	
78. RIBBON, Epson RN 8750	cartridge	1	
79. MOUSE, optical, USB connection type	piece	1	2
<b>Common Office Supplies (755)</b>			
1. ACETATE, gauge #3, 50m in length	roll	1	
2. AIR FRESHENER, 280mL/can	can	9	6
3. ALCOHOL, Ethyl 70% Solution, 500 mL	bottle	13	8
4. BINDER, 3-ring, D-type, A4, 64mm(2.5"), with insert clear-view pocket on front, back and spine for label	pair		
5. CARBON FILM, A4 SIZE, 100 sheets per box	box	1	
6. CARBON FILM, PE, black, size 216mm x 330mm, 100 sheets per box	box	1	1
7. CARTOLINA, assorted color, 20s/pack	pack	1	
8. CARTOLINA, white, 20s/pack	pack	2	1
9. CHALK, white, dustless, 100 pcs/box	box	3	1
10. CLEARBOOK, LEGAL SIZE, for 216mm x 330mm (legal size) documents, refillable, plastic, overall size(min) of cover 353mm(L) x 242mm(W) and 0.48mm thickness, assorted colors(black, blue, red, yellow), 0.06mm(min thickness of pocket, with twenty(20) clear transparent plastic pocket	piece	2	1
11. CLIP, backfold, 19mm, 12s/box	box	3	2
12. CLIP, backfold, 25mm, 12s/box	box	3	1
13. CLIP, backfold, 32mm, 12s/box	box	3	1
14. CLIP, backfold, 50mm, 12s/box	box	4	1
15. CLIP, bulldog, 73mm (3")	piece	2	1
16. CORRECTION TAPE, disposable, usable length of 6 meters(min), 5mm width	pair	10	1000
17. DATA FILE BOX, (5"x9"x15-3/4")	box	6	50
18. DATA FOLDER, w/ finger ring, (3" x 9" x 15")	piece	2	
19. ENVELOPE, documentary (10"x15"), 500s/box	box	4	100
20. ENVELOPE, expanding, kraft, legal size, 100s/box	box	5	100
21. ENVELOPE, mailing white, 500s/box	box	5	2
22. ENVELOPE, expanding, plastic, legal size	piece	4	50
23. ENVELOPE, documentary, A4, 500s/box	box	2	50
24. ERASER, felt, for blackboard/whiteboard	piece	2	2
25. ERASER, rubber	piece	7	3
26. FILE ORGANIZER, expanding, legal, plastic, assorted colors	piece	2	50
27. FOLDER, pressboard, plain, legal, 100s/box	pack	4	50
28. FOLDER, tagboard, legal size, 100s/box	pack	7	50
29. FOLDER, tagboard, A4 size, 100s/box	pack	4	50
30. FOLDER, morocco/fancy, legal size, 50s/pack	pack	1	1
31. FOLDER, morocco/fancy, A4 size, 50s/pack	bundle	1	

32. FOLDER, clear plastic, L-type, legal size, 50s/pack	pack		10
33. GLUE, all purpose, 200 grams min.	jar	5	50
34. ILLUSTRATION BOARD, (30"x40"), 2 ply	piece	2	10
35. INDEX CARD, 3"x 5", ruled both sides, 500s/pack	pack	1	
36. INDEX CARD, 5" x 8", ruled both sides, 500s/pack	pack	1	10
37. INDEX CARD BOX, 4-3/8"x5-5/8" x 4"(3" x 5")	box	2	
38. INDEX CARD BOX, 5-3/8"x8-7/8" x 6"(5" x 8")	box	2	1
39. INDEX TAB, self-adhesive, 5 set/box, assorted colors	box	2	50
40. MANILA PAPER, 10 sheets per pack	pack	2	75
41. MAGAZINE FILE BOX, 110mm x 220mm x 265mm, with open end	piece	2	
42. MAP PIN, round head, 100s/case	case	2	25
43. MARKER, fluorescent, 3 colors/set	set	6	50
44. MARKING PEN, whiteboard, bullet type, black	piece	8	100
45. MARKING PEN, whiteboard, bullet type, blue	piece	6	100
46. MARKING PEN, whiteboard, bullet type, red	piece	5	50
47. MARKER, permanent, bullet type, black	piece	9	100
48. MARKER, permanent, bullet type, blue	piece	8	100
49. MARKER, permanent, bullet type, red	piece	6	50
50. MARKER, permanent, chisel type, black	piece		25
51. MARKER, permanent, chisel type, blue	piece		25
52. MARKER, permanent, chisel type, red	piece		25
53. NOTEBOOK, stenographer's, 40 leaves, ruled both sides	piece	2	100
54. NOTEPAD, (3"x3"), 100 sheets/pad	pad	5	4
55. NOTEPAD, (3"x4"), 100 sheets/pad	pad	5	500
56. NOTEPAD, (2"x2"), 400 sheets/pad	pad	2	2
57. NOTEPAD, (2"x3"), 100 sheets/pad	pad	4	3
58. OIL, for general purpose, 120 mL	bottle	2	20
59. PAPER, bond, Premium Grade, 210mm x 297mm (A4), 70 gsm	ream	2	100
60. PAPER, mimeo, Groundwood, 210mm x 297mm (A4), 60gsm	ream	2	500
61. PAPER, mimeograph, Whitewove, 210mm x 297mm, 70 gsm., 480 sheets ream	ream	2	500
62. PAPER, multicopy, 210mm x 297mm(A4), 80gsm	ream	5	500
63. PAPER, for Plain Paper Copier, 210mm x 297mm (A4) 70gsm	ream	8	500
64. PAPER, for Plain Paper Copier, 254mm 356mm(B4), 70gsm	ream		1
65. PAPER, ruled pad, 216mmx330mm, 90 sheets/pad	pad	4	500
66. PAPER, thermal, 210mmx30M, 1/2" core	roll	1	
67. PAPER, thermal, 216mmx30M, 1/2" core	roll		
68. PARCHMENT PAPER, A4 size, 80 gsm, 100sheets/pack	ream	3	100
69. PAPER FASTENER, for paper, metal, 50 sets/box	box	7	1000
70. PAPER CLIP, gem type, jumbo, 48mm, 100s/box	box	7	500
71. PAPER CLIP, gem type, 32mm, 100s/box	box	9	500
72. PENCIL, lead, w/eraser, one(1) dozen per box	box	8	500
73. PENCIL, mechanical, for 0.5mm lead	piece	1	100

74. PUSH PIN, hammer head type, assorted colors, 100s/case	case	7	50
75. RECORD BOOK, 300 pages, smythe sewn	book	7	100
76. RECORD BOOK, 500 pages, smythe sewn	book	6	100
77. RIBBON, nylon, manual typewriter	spool	3	50
78. RING BINDER, 12.7mm x 1.12m (1/2"x44"), plastic	piece	2	50
79. RING BINDER, 19mm x 1.12m(3/4"x44"), plastic	piece	2	50
80. RING BINDER, 25mm x 1.12m (1"x44"), plastic	piece	2	50
81. RING BINDER, 50mm x 1.12m(2" x 44"), plastic	piece	1	50
82. RUBBER BAND, 70mm min lay flat length (#18)	box	6	50
83. RULER, plastic, 300mm	piece	6	50
84. RULER, plastic, 450mm	piece	3	10
85. SIGNPEN, black	piece	11	1500
86. SIGNPEN, blue	piece	8	1000
87. SIGNPEN, red	piece	7	500
88. STAMP PAD INK, violet, 50mL	bottle	7	6
89. STAMP PAD, felt pad, min 60mm x 100mm	piece	4	2
90. STAPLE WIRE, (26/6)standard, 5000 pcs/box	box	9	500
91. STAPLE WIRE, Heavy Duty, 23/13	box	2	1
92. STAPLE WIRE, Heavy Duty, 23/17	box	2	1
93. TAPE, adding machine, GSP bond	roll		1
94. TAPE, masking, 24mm, 50 meters length	roll	9	500
95. TAPE, masking, 48mm, 50 meters length	roll	6	200
96. TAPE, transparent, 24mm, 50 meters	roll	9	500
97. TAPE, transparent, 48mm, 50 meters	roll	6	200
98. TAPE, packaging, 48mm, 50 meters length	roll	8	500
99. TIME CARD, for Amano Bundy Clock, 100s/bundle	bundle		
100. TOILET TISSUE, 12 rolls/pack	pack	12	1000
101. TWINE, plastic, one kilo per roll	roll	7	100
102. WRAPPING PAPER, kraft, 65gsm, approx. 40m	roll	1	
103. PAPER, bond, Premium Grade	ream	4	50
104. PAPER, mimeo, Groundwood	ream	20	1
105. PAPER, mimeograph, Whitewove	ream	4	3
106. PAPER, Multi-Purpose, 70 gsm., 5 reams/box	ream	10	500
107. PAPER, multicopy, 80gsm	ream	4	500
<b>Common Office Devices (765)</b>			
1. BLADE, heavy duty cutter, 10 pcs./pack	pack	5	50
2. CUTTER, heavy duty	piece	8	4
3. LASER POINTER, PEN TYPE, metal, for presentation, green and red color, 50mW laser power, beam light, continuous light, single-point, uses 2 x LR6 1.5V AA or AAA batteries, button switch, Sky brand	piece	1	
4. PUNCHER, heavy duty	piece	6	50
5. SCISSORS, (6")	pair	5	50
6. PENCIL SHARPENER, 1 piece in individual plastic case	piece	4	50
7. STAMPING DATER, self-inking stamp	piece	6	4
8. STAPLER, heavy duty, standard	piece	9	50
9. TAPE DISPENSER, heavy duty, for 24mm(1")	piece	7	50
10. TAPE DISPENSER, handheld, for 48mm width packaging tape	piece	3	2

11. WASTE BASKET, non rigid plastic	piece	7	50
<b>Common Janitorial Supplies (765)</b>			
1. BATHROOM SOAP, 90g	piece	8	100
2. BROOM, soft (tambo)	piece	8	200
3. BROOM, Stick (tingting)	piece	10	200
4. CLEANSER, scouring powder, 350gms.	can	8	500
5. DETERGENT POWDER, all purpose, 500gms.	pouch	11	500
6. DETERGENT BAR, min 392 grams net mass, four(4) pcs per bar	bar	9	200
7. DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	11	500
8. DUST PAN, non-rigid plastic, with detachable handle	piece	9	100
9. FLOOR WAX, paste, natural, 2kgs.	can	3	100
10. FLOOR WAX, paste, red, 2kgs.	can	1	2
11. FLOOR WAX, liquid type, 3.75-5.0L/plastic container	container	4	1
12. FURNITURE CLEANER, 300mL/can min	can	11	100
13. INSECTICIDE, 600mL/can	can	12	500
14. MOPHANDLE, screw type, wooden handle	piece	8	200
15. MOPHEAD, 100% rayon, 400g	piece	8	200
16. RAG, Cotton, (8") in diameter, assorted colors	kilogram	9	50
17. SCOURING PAD, economy size	pack	6	100
18. TOILET BOWL & URINAL CLEANER, 900mL	bottle	11	100
19. TOILET DEODORANT CAKE, deoderizer/moth proofer 50gms, 3 pcs/pack	box	11	100
20. TRASHBAG, plastic, black, (XL), 10 pcs per pack per roll	roll	13	500
<b>Common Office Equipment (221)</b>			
1. AIRPOT, 3.8 liters, w/ dispenser	unit	2	1
2. CALCULATOR, PRINTING, DESKTOP, 1 unit per box	unit	1	
3. CALCULATOR, SCIENTIFIC, 1 unit in individual box	unit	2	1
4. CALCULATOR, COMPACT, electronic, 12 digits cap, 1 unit in individual box	unit	1	2
5. DIGITAL VOICE RECORDER, memory: 4GB (expandable), 1 unit in individual box	unit	1	
6. ELECTRIC FAN, ORBIT TYPE, ceiling, metal blade	unit	1	1
7. ELECTRIC FAN, STAND TYPE	unit	2	
8. ELECTRIC FAN, WALL TYPE	unit	1	
9. FACSIMILE TRANSCIEVER, uses thermal paper, 50m/roll, for documents 216mm x 600mm, 15 sec, transmission speed, running width 2018mm, document feeder holds 10 pages, with automatic paper cutter, redial, and fax/tel switchover	unit	1	
10. FIRE EXTINGUISHER, dry chemical, for ABC class, of fire, squeeze type,non-electrical conductor,non-toxic, non-corrosive, 4.5kg (10lbs.), brand new	unit	1	
11. FIRE EXTINGUISHER, pure HCFC 123, with fire, rating of 1A, 1BC for ABC class of fire, squeeze type, non-electrical conductor, 4.5kg (10 lbs), brand new	unit		

12. MEGAPHONE, portable sound system, all ABS resin body, 330mm length, 200mm Horn Diameter, 16 watts(min), 300 meters(min), rechargeable, with buyilt-in siren, red or blue color	unit	1	1
13. MULTIMEDIA PROJECTOR, 3000 min ANSI Lumens	unit	3	
14. PAPER TRIMMER/CUTTING MACHINE, 300MM cutting size, 25 sheets cutting cap., automatic clamping, stationery blade guard, B4 format indications	unit	2	1
15. PUNCHING/BINDING MACHINE, two(2) hand lever system, 34cm or 13" (24 holes) punching, width adjustable to any format, binds 425 sheets, or up to 2" thick, all metal construction	unit	2	1
<b>B. NOT AVAILABLE AT PROCUREMENT SERVICE STORES</b>			

\*\*\*GRAND TOTAL: .....  
TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION .....  
APPROVED BUDGET: .....

*\*Other categories that are not indicated herein*  
*\*\*Prices are FOB Manila/Applicable for items under A.*  
*\*\*\*Grand total for items under A and B*

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment I

Prepared by:



MR. ROMEO D. CONCIO  
Property/Supply Officer

Certified Funds Available  
Certified Appropriate Fu

Date Prepared: Jan. 15, 2016



**ANNUAL PROCUREMENT PLAN FOR 2016  
For Common-Use Supplies and Equipment**

compute for the Total Amount per item and the Grand Total.

urces, agency must specify/indicate the item name under each category and unit price based on their last  
dered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as

e Agency's respective Budget Management Bureau in the DBM Central Office

ember 15, 2015.

ice/Other Executive Offices(OEOs)/SUC/LGU) - Name of Agency - Region (e.g. APP2012 - NGA - DBM-PS - Central Of  
; Office at telephone nos. 300-6537 loc 3712

Contact Per:  
Position: Cit  
E-mail : marj  
Telephone N

**Quantity Requirement**

March	April	May	June	July	Aug	Sept	Oct	Nov
1		1		2	1		2	1
2		1	1	3	1	1	3	1
4		1	2	8	1	2	8	
4		1	2	9	1	2	5	
3		2	1	4	2	1	3	2
				1				
				1			1	
2		1	2	4	2	2	3	1
5		3	2	9	2	3	7	2
4		1	1	7	1	1	5	1
				1			1	
				1			1	
4		3	2	6	1	3	5	1
5		20	1	9	3	20	7	20
1			1	1		1	1	
				4			2	
				5			3	





				1			1	
				1			1	
				1			1	
				1			1	
1			1	1		1		
				1				
3			3	2		1		
				1				
50		2	50	15	2	50	9	2
1000		3	1000	17	2	1000	14	2
							1	
50			50			50		
50			50	1		50		
10			10	1		10	1	
10			10	2		10	2	
5			5	1		5	1	
100		1	100	2	1	100	1	1
100		1	100	2	1	100	1	1
100			100	2		100	1	
100			100	1		100		
100			100	2		100	1	
100		1	100	1	1	100	1	1
6		1000	4	16	1000	5	9	1000
3		50	1	5	50	3	2	50
1		200	1	4	100	1	3	200
5		200	2	6	200	3	3	200
4		1	1	5	1	1	4	1
3		50	1	6	50	1	4	50
		50		2	50		2	50
1				1			2	
4		1	3	8	1	3	4	1
1		50	1	2	50	1	2	50
1		50	1	3	50	1	1	50
4		50	2	6	50	1	5	50
3		50		4	50	1	2	50
				1				

		10		1	10			10
4		50	1	7	50	4	3	50
1		10	1	10	1	1	1	10
1		10		10			1	10
				1				
2		1	1	3	1	1	1	1
		50		50				50
2		75		75			1	75
2				1				
1		25	1	25	1	1	1	25
5		50	4	50	2	5	8	50
5		100	4	100	2	5	200	2
1		100	1	100	1	1	100	1
2		50	1	50	1	2	2	1
5		100	4	100	2	5	200	2
1		100	1	100	1	1	100	1
1		50	1	50	1	1	50	1
		25		25			25	
		25		25			25	
		25		25			25	
1		100	1	100		1	100	
4		1	3	9	1	4	4	1
2		500	2	500	1	2	500	
				4			1	
1		1	1	5	1	1	3	1
		20		20			20	
1				5			5	
		500		3		500	3	
		500		4		500	4	
3		500	2	8	2	500	5	2
3		500	2	12		500	9	
3			2	2		2	2	
4		500	1	7	1	500	3	1
2				1				
				1				
3		100	2	2		100	1	
5		1000	4	11	2	1000	5	2
2		500	1	11	1	500	6	1
5		500	4	12	2	500	8	2
5		500	3	12	1	500	7	1
3		100		2		100	1	

5		50	3	8	1	50	5	1
5		100	2	7	2	300	5	2
2		100	1	8	1	300	4	1
2		50	1	4	1	50	2	1
				1			1	
				1			1	
				1			1	
				1			1	
3		50	3	11	1	50	6	1
2		50	1	2	1	50	1	1
1		10	1	2	1	10	1	1
6		1500	5	18	2	1500	11	2
4		1000	3	13	1	1000	7	1
4		500	3	8	1	500	4	1
4		2	2	8	2	2	3	2
3		1	3	5	1	1	2	1
5		500	4	13	2	500	9	2
1		1	1	2	1	1	1	1
1		1	1	2	1	1	1	1
				1			1	
6		500	5	14	2	500	10	2
5		200	4	10	1	200	8	1
4		500	2	15	2	500	10	2
4		200	3	10	1	200	8	1
5		500	5	13	2	500	9	2
6		1000	5	19	2	1000	14	3
4		100	1	8	1	100	7	1
				2				
1		50	1	7		50	7	
				3			3	
1		1	1	6	2	1	5	1
2		500	2	14	1	500	12	1
4		500	4	8	2	500	6	2
5	5	50	1	8	1	50	2	1
6		3	2	8	2	2	3	2
4		50	1	7	1	50	4	1
2		50	1	5	1	50	3	1
3		50		4		50	2	
3		1	1	4	1	1	2	1
5		50	2	10	2	50	4	2
4		50	2	6	1	50	3	1
1		1		1				

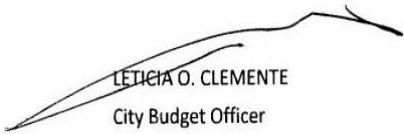


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1								

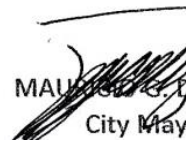
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 .....  
 .....

Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in

3 /  
 Funds Available:

  
 LETICIA O. CLEMENTE  
 City Budget Officer

Approved:

  
 MAURICIO R. L.  
 City Mayor



ffice)

son: Mr. Romeo D. Concio  
y General Services Officer  
giedella69@yahoo.com  
No: (074) 442-8795

Dec	Total	Unit Cost	Total Amount
	18	79.97	1,439.46
1	26	82.26	2,138.71
2	43	16.93	727.95
2	40	16.25	649.88
1	46	83.23	3,828.40
	7	360.36	2,522.52
	8	400.40	3,203.20
2	30	44.62	1,338.48
2	49	45.65	2,236.85
1	39	112.00	4,368.08
	13	13.73	178.46
	2	30.89	61.78
3	37	5.72	211.64
2	112	20.02	2,242.24
	0		
1	7	684.34	4,790.40
	10	10.41	104.06
	14	19.16	268.27

1	19	3,648.22	69,316.10
	7	12.31	86.16
	20	23.22	464.42
1	38	420.99	15,997.70
	22	315.74	6,946.37
2	30	982.70	29,480.88
	6	743.60	4,461.60
	1	1,441.44	1,441.44
1	20	1,361.36	27,227.20
	8	1,481.48	11,851.84
	1	1,601.60	1,601.60
	10	880.88	8,808.80
	7	1,006.72	7,047.04
	15	689.83	10,347.48
	13	795.08	10,336.04
	12	972.40	11,668.80
	12	1,166.88	14,002.56
	2	326.04	652.08
	2	388.96	777.92
	2	416.90	833.80
	2	416.90	833.80
	2	416.90	833.80
	2	416.90	833.80
	2	416.90	833.80
	3	875.16	2,625.48
	2	469.04	938.08
	2	469.04	938.08
	2	469.04	938.08
	1	469.04	469.04
	1	469.04	469.04
	54	660.09	35,644.75

	51	1,389.96	70,887.96
	54	792.79	42,810.77
	53	1,624.48	86,097.44
	4	661.23	2,644.93
	2	1,013.58	2,027.17
2	8	366.08	2,928.64
2	8	361.50	2,892.03
	34	838.55	28,510.77
1	39	629.20	24,538.80
1	14	629.20	8,808.80
1	14	629.20	8,808.80
1	8	1,258.40	10,067.20
2	13	366.08	4,759.04
2	13	366.08	4,759.04
	3	380.95	1,142.86
	3	396.97	1,190.90
	31	280.28	8,688.68
	31	280.28	8,688.68
	2	280.28	560.56
	3	634.92	1,904.76
	3	634.92	1,904.76
	3	634.92	1,904.76
	3	634.92	1,904.76
	1	469.04	469.04
	2	469.04	938.08
	1	469.04	469.04
	2	280.28	560.56
	6	3,612.75	21,676.51
	9	3,291.64	29,624.76
	4	3,275.62	13,102.46
	1	3,237.52	3,237.52
	1	2,974.40	2,974.40
	1	2,974.40	2,974.40
	1	2,974.40	2,974.40
	1	5,679.96	5,679.96
	2	5,892.74	11,785.49
	2	3,377.09	6,754.18
	3	5,033.60	15,100.80

	3	6,749.60	20,248.80
	3	6,749.60	20,248.80
	3	6,749.60	20,248.80
	3	3,146.00	9,438.00
1	6	3,669.95	22,019.71
	1	1,372.80	1,372.80
	2	84.43	168.85
	12	158.44	1,901.33
	0		
	2	686.40	1,372.80
50	245	89.23	21,861.84
1000	4059	40.99	166,362.17
	1	122.64	122.64
50	201	245.96	49,437.96
50	203	279.31	56,700.34
10	43	77.79	3,345.06
10	47	57.20	2,688.40
5	26	28.45	739.60
100	409	45.76	18,715.84
100	411	8.01	3,291.29
100	407	18.30	7,449.73
100	405	22.75	9,212.94
100	408	48.05	19,603.58
100	408	9.15	3,734.02
5	4055	13.26	53,749.03
1	221	76.70	16,951.36
	2	84.65	169.29
1	615	558.14	343,256.10
2	726	683.88	496,497.61
1	26	153.30	3,985.70
1	220	38.53	8,477.26
	206	443.87	91,437.63
	8	11.08	88.62
3	38	2.38	90.29
1	210	91.16	19,142.97
1	212	1,029.48	218,249.55
	225	329.98	74,245.05
	214	273.42	58,511.02
	3	320.32	960.96
	1	257.40	257.40

	41	193.34	7,926.78
1	225	52.60	11,835.45
1	48	38.56	1,850.64
	1	56.40	56.40
	43	153.27	6,590.78
	3	40.04	120.12
1	15	60.63	909.48
	202	55.92	11,296.65
	305	27.09	8,263.37
	5	48.22	241.12
1	108	44.39	4,793.58
4	234	39.11	9,150.57
4	530	13.50	7,153.41
1	412	13.50	5,560.76
1	165	13.50	2,227.01
4	531	13.37	7,096.82
1	414	13.37	5,533.11
1	212	13.37	2,833.38
	100	13.37	1,336.50
	100	13.37	1,336.50
	100	13.37	1,336.50
	405	11.33	4,588.65
3	39	41.97	1,636.64
2	2014	59.36	119,542.98
	9	108.66	977.92
1	22	34.30	754.56
	82	40.59	3,328.38
	113	107.43	12,139.14
500	2008	94.25	189,249.98
500	2010	113.15	227,423.46
500	2027	129.61	262,725.55
500	2034	112.53	228,886.02
2	14	163.59	2,290.29
500	2021	19.22	38,837.56
	4	37.75	151.01
	1	39.24	39.24
100	411	101.24	41,611.28
4	3040	72.05	219,032.00
500	2029	14.87	30,175.29
4	1546	7.44	11,496.06
500	2037	21.58	43,962.53
100	407	25.17	10,243.38

1	181	23.10	4,181.10
100	630	59.60	37,546.74
100	623	95.54	59,518.31
50	214	17.73	3,794.65
	54	58.34	3,150.58
	54	110.40	5,961.38
	54	125.27	6,764.47
	53	225.37	11,944.50
50	231	116.44	26,896.49
50	214	2.29	489.63
10	50	14.30	715.00
1500	6055	48.41	293,128.61
3	3040	48.41	147,169.44
500	2028	48.41	98,177.51
2	40	25.17	1,006.72
1	24	34.19	820.51
500	2044	20.81	42,539.73
1	13	33.46	435.01
1	13	45.63	593.16
	3	8.47	25.41
500	2048	58.34	119,488.51
4	639	113.26	72,370.58
500	2044	19.11	39,054.71
3	636	36.61	23,282.69
500	2044	36.61	74,826.75
	0	74.21	-
1000	4061	83.13	337,578.75
100	429	59.49	25,520.35
	3	134.99	404.98
50	220	119.92	26,382.84
	27	101.71	2,746.06
1	26	124.12	3,227.22
500	2042	126.36	258,020.99
500	2030	145.22	294,800.66
	0		
50	228	8.64	1,968.78
2	42	21.37	897.67
	1	605.04	605.04
50	224	135.77	30,413.15
50	218	17.08	3,724.09
50	213	194.48	41,424.24
1	25	528.00	13,200.00
50	234	119.53	27,969.08
50	224	52.49	11,758.21
	8	32.01	256.08

2	221	33.75	7,458.31
	0		
3	444	24.60	10,920.62
2	844	114.40	96,553.60
2	846	26.31	22,259.95
3	2045	20.02	40,940.90
2	2050	27.46	56,284.80
	832	19.05	15,851.26
4	2057	125.84	258,852.88
1	335	39.91	13,369.18
1	319	245.96	78,461.24
	8	251.68	2,013.44
	19	407.55	7,743.45
4	454	93.24	42,329.14
4	2056	129.27	265,783.23
2	844	102.96	86,898.24
2	844	108.68	91,725.92
3	247	48.05	11,867.86
4	438	125.84	55,117.92
4	454	45.76	20,775.04
4	454	25.74	11,685.96
4	2064	158.84	327,845.76
	0		
	4	1,372.80	5,491.20
	2	2,162.16	4,324.32
	8	455.31	3,642.50
	3	169.31	507.94
	1	6,852.56	6,852.56
	3	1,370.51	4,111.54
	3	1,027.31	3,081.94
	1	1,027.31	1,027.31
	3	3,852.99	11,558.98
	1	1,425.42	1,425.42
	1	4,333.47	4,333.47

	5	2,974.40	14,872.00
	4	18,744.44	74,977.76
	4	8,751.60	35,006.40
	4	11,438.86	45,755.42

**89,785,659.24**

or is within our approved budget for the year.

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J. W. GAN

for