

Republic of the Philippines  
**BIDS AND AWARDS COMMITTEE**  
**(Goods and Services)**  
 City Government of Baguio  
 Baguio City

Standard Form No.: SF -GOODS-60  
 Revised on: September 5, 2008  
 Standard Form Title: **Request for Quotation**

Reference No :  
 Shopping Solicitation No :  
 Date :  
 Obr # :

<b>PR # 2</b>
<b>SVP 951</b>
<b>September 27, 2017</b>
<b>1122-2017-8-137</b>

Sir/Madam:

Please quote your price of item/s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM \_\_\_\_\_ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. You may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio, but we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

**NOTE:**  
**"PLEASE SEAL YOUR BIDS"**

*(Signature)*  
**ATTY. LETICIA O. CLEMENTE**  
 BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
	<b>1</b>	<b>lot</b>	<b>Books and Educational Materials</b>	<b>234,020.25</b>		
1	1	pc	Accounting Basics- 3G Learning			
2	1	pc	Attitudes to Language- Garrett, b/p			
3	1	pc	Banquet Preparation and Service (DVD)			
4	1	pc	Basic Drawing and Graphics			
5	1	pc	Basic Electrical Engineering			
6	1	pc	Basic Electronics			
7	1	pc	Basic Engineering Chemistry with DVD			
8	1	pc	Basic Engineering Mathematics with DVD			
9	1	pc	Basic Engineering Physics			
10	1	pc	Basic Mechanics			
11	1	pc	Basic Skills for Food Service (DVD)			
12	1	pc	Basic Skills I ((VCD) includes quick fraction, quick decimal, quick percent and quick problems)			
13	1	pc	Buffet Display Techniques (DVD)			
14	1	pc	Business Statistics in Practise			
15	1	pc	Cakes, cookies and decorations (DVD)			
16	1	pc	Coffee Shop Start Up			
17	1	pc	Community- Based Corections- Alarid, b/p			
18	1	pc	Cost Accounting Basics			
19	1	pc	Dance with Animals (VCD)			
20	1	pc	Desserts (DVD)			
21	1	pc	Digital Drawing for Landscape Architecture- Cantele			
ac						

**PURPOSE:** For study and research purpose by the readers and researchers of the City Library. c/o LIBRARY

- NOTE:**
- 1) Delivery Period within \_\_\_\_\_ calendar days
  - 2) Price Validity shall be for a period of \_\_\_\_\_ calendar days
  - 3) Warranty (for equipments) \_\_\_\_\_ Minimum of 1 year  
 Warranty (for repairs) \_\_\_\_\_ Minimum of three (3) months
  - 4) Bid Price should be inclusive of VAT and delivery charges
  - 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

Name of Establishment	Philgeps Registry No.	Printed Name and Signature of Bidder
Address & Contact Number	page 1 of 3	TIN

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22	1	pc	Earth Science (VCD)			
23	1	pc	Electrical Maintenance Series- 9 titles (VCD)			
24	1	pc	Electrical Series- 9 titles (VCD)			
25	1	pc	Encyclopedia of World War II, Vol 1 and 2- Oxcerod, h/b			
26	1	pc	Engineering Design with DVD			
27	1	pc	Engineering Dynamics- Ginsberg, h/b			
28	1	pc	Faces of the Rain Forest (VCD)			
29	1	pc	Finance Basics			
30	1	pc	Fish Shellfish and Other Underwater Life (VCD)			
31	1	pc	Flowers, plants and Tales (VCD)			
32	1	pc	Fundamentals of Human Resource Management			
33	1	pc	Getting Ready for Kindergarten (VCD)			
34	1	pc	Haircutting basics (DVD)			
35	1	pc	Hospitality Employee Management and Supervision- Summerville, b/p			
36	1	pc	How Living Things are classified (VCD)			
37	1	pc	How Plants Grow (VCD)			
38	1	pc	Human Body (VCD)			
39	1	pc	International Dictionary of ospitality Management- Pizam, b/p			
40	1	pc	Introduction to Baking (DVD)			
41	1	pc	Kitchen Safety: Preventing Falls (DVD)			
42	1	pc	Kitchen Safety: Working with utensils (DVD)			
43	1	pc	Life Science (VCD)			
44	1	pc	Meat Cutting (DVD)			
45	1	pc	Meat Handling (DVD)			
46	1	pc	Physical Science (VCD)			
47	1	pc	Plumbing: Repair and Maintenance of a toilet (DVD)			
48	1	pc	Pollution (VCD)			
49	1	pc	Pollution Control Climate Change and Industrial Disasters - Abbase, h/b			
50	1	pc	Preparing Buffet Foods (DVD)			
51	1	pc	Read Along Stories (VCD)			
52	1	pc	Reflexology and Massage: The foot (DVD)			
53	1	pc	Reflexology and Massage: The hand (DVD)			
54	1	pc	Refrigeration Series- 3 titles (VCD)			
55	1	pc	Salad (DVD)			
56	1	pc	Sandwiches (DVD)			
57	1	pc	Solar Energy (VCD)			
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\_\_\_\_\_  
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\_\_\_\_\_  
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\_\_\_\_\_  
 Printed Name and Signature of Bidder

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58	1	pc	Stocks Sauces and Gravies (DVD)			
59	1	pc	Strategic Journeys for building Logical Reasoning 6-8			
60	1	pc	Strategic Journeys for building Logical Reasoning 9-12			
61	1	pc	Successful Outsourcing and Multi-sourcing			
62	1	pc	Table Service (DVD)			
63	1	pc	Teaching and Learning STEM: A Practical Guide			
64	1	pc	Tell me Why? Water and Weather - Leokum (VCD)			
65	1	pc	The Carbon Cycle (VCD)			
66	1	pc	The Colour, Light and Contrast Manual: Designing and Managing inclusive Built Environment - Bright, b/p			
67	1	pc	Urban Diversity and Design- Muller, b/p			
68	1	pc	Water Cycle (VCD)			
69	1	pc	What is Rainbow (VCD)			
70	1	pc	What is Shadow (VCD)			
71	1	pc	Window Air Conditioning Series- 4 titles (VCD)			
72	1	pc	Workplace Safety, First Aid and Communications			
73	1	pc	Writing a proposal for your Dissertation			
74	1	pc	Writing Successful Report and Dissertations			
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