

Republic of the Philippines  
**BIDS AND AWARDS COMMITTEE**  
**(Goods and Services)**  
 City Government of Baguio  
 Baguio City

Standard Form No.: SF -GOODS-60  
 Revised on: September 5, 2008  
 Standard Form Title: **Request for Quotation**

Reference No :  
 Shopping Solicitation No :  
 Date :  
 Obr # :


PR # 314  
SVP 1363  
October 23, 2018  
101-9999-18-10-117

Sir/Madam:

Please quote your price of item/s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM \_\_\_\_\_ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. You may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio, but we reserve the right to accept or reject the offer or all quotations found not in order.


Thank you very much.

  
**ATTY. AUGUSTIN P. LABAN III**  
 BAC Vice Chairperson

**NOTE:**  
**"PLEASE SEAL YOUR BIDS"**

**ATTY. LETICIA O. CLEMENTE**  
 BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
			<b>205 pieces of Tokens for the Attendees (5 VIP and 200 invitees) of the ENTAcool 2018 Baguio Creative Festival at the Dominican Hill and Retreat House on November 10, 2018</b>			
<b>1</b>	<b>5</b>	<b>pcs</b>	<b>VIP Tokens</b>	<b>2,000.00</b>		
			Bulol, atleast 12 inches design: A small thank you card with the ENTAcool logo, attached by a woven abacca string			
<b>2</b>	<b>1</b>	<b>lot</b>	<b>Ordinary Tokens</b>	<b>38,000.00</b>		
	100	bottles	Tapuey, 350mL	19,000.00		
	100	bottles	Bugnay, 350mL	19,000.00		
			design: A small thank you card with the ENTAcool logo, attached by a woven abacca string  **please see attached sample design**			
ac	<b>**Please submit and accomplish the attached Omnibus Sworn Statement together with this form**</b>					

I HEREBY CERTIFY THAT THIS RFB WAS  
 POSTED AT THE PHILGEPS WEBSITE  
 BAGUIO CITY GOVERNMENT  
 THREE (3) CONSPICUOUS  
 REFERENCE TO:  
 POSTED ON 10/20/18  
 POSTING PERIOD: 10/25 - 28/18  
 OPENING OF RFB/BIDS: 10/28/18  
 POSTED BY: 

**PURPOSE:** Tokens (5 VIP and 200 ordinary) to be given to the attendees of the ENTAcool 2018 Baguio Creative Festival Grand Opening at the Dominican Heritage Hill and Retreat House on November 10, 2018 to serve as a sign of gratitude to the people who were instrumental and became of Baguio City's journey as a Creative City c/o CBO

- NOTE:**
- 1) Delivery Period within \_\_\_\_\_ calendar days
  - 2) Price Validity shall be for a period of \_\_\_\_\_ calendar days
  - 3) Warranty (for equipments) \_\_\_\_\_ Minimum of 1 year  
 Warranty (for repairs) \_\_\_\_\_ Minimum of three (3) months
  - 4) Bid Price should be inclusive of VAT and delivery charges
  - 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

\_\_\_\_\_  
 Name of Establishment Philgeps Registry No. Printed Name and Signature of Bidder

\_\_\_\_\_  
 Address & Contact Number page 1 of 1 TIN