

Republic of the Philippines
BIDS AND AWARDS COMMITTEE
(Goods and Services)
 City Government of Baguio
 Baguio City

Standard Form No.: SF -GOODS-60
 Revised on: September 5, 2008
 Standard Form Title: **Request for Quotation**

Reference No :
 Shopping Solicitation No :
 Date :
 Obr # :

PR # 6
S 70
June 26, 2018

Sir/Madam:

Please quote your price of item/s listed below as per specifications, stating the shortest time of delivery.
 Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City.
 You may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio, but we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

NOTE:
"PLEASE SEAL YOUR BIDS"

ATTY. LETICIA O. CLEMENTE
 BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
1	1	lot	Office Supplies	39,224.84		
	1	pack	Cutter Blade - big, heavy duty, 18mm W x 100mm L x 0.45mm T	370.00		
	4	pack	Battery - dry cell, AA, 2 pieces per blister pack	85.80		
	30	piece	Compact Disc - Rewritable, 700MB minimum capacity, 4x - 10x minimum speed, 80 minutes recording time	660.00		
	50	piece	Data Storage - Rewritable, 4x speed, 4.7GB capacity	1,900.00		
	1	box	Envelope - Expanding, Kraft board, for legal size doc, 100 pieces per box	683.88		
	30	piece	Envelope - Expanding, plastic	911.10		
	1	box	Envelope- Mailing, 500 pieces per box			
	5	piece	Puncher - paper, heavy duty, with two hole guide, 1 piece in individual box	350.00		
	6	roll	Acetate - A4 size 210mm x 297mm, 200mic, 100 pcs/pack	628.55		
	35	box	Clip- Backfold, 32mm, 12 piceces per box	4,440.00		
	4	unit	Stapler - Binder type	736.05		
	5	piece	Stapler - Standard type, load cap: 200 staples min, 1 piece in individual box	3,866.72		
	30	piece	Pen Sign - Red, liquid/gel ink, 0.5mm needle tip	451.90		
	2	piece	Flag - Philippine National Flag	1,200.00		
	10	box	Paper Clip - 33mm, 100 pcs per box	630.00		
	5	piece	Magazine Box - size: 110mm x 220mm x 265mm type: with open end	80.00		
				228.80		

ac

PURPOSE: For Baguio City Police Office use.

THIS IS TO CERTIFY THAT THIS RFB WAS:
 POSTED AT THE PHILGEPS WEBSITE
 BAGUIO CITY GOVERNMENT
 THREE (3) WORKING DAYS
 BEFORE THE CLOSURE OF BIDDING PERIOD
 7/11/18
 7/11 - 7/14/18
 7/14/18

- NOTE:**
- 1) Delivery Period within _____ calendar days
 - 2) Price Validity shall be for a period of _____ calendar days
 - 3) Warranty (for equipments) _____ Minimum of 1 year
 Warranty (for repairs) _____ Minimum of three (3) months
 - 4) Bid Price should be inclusive of VAT and delivery charges
 - 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

 Name of Establishment

 Philgeps Registry No.

 Printed Name and Signature of Bidder

 Address & Contact Number

 TIN

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ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
	15	cartridge	Ink Cart - HP CD975AA, (HP 920XL), Black	20,506.20		
	1	cartridge	Ink Cart - HP C8766WA, (HP95), Tri-color	1,246.96		
	6	box	Staple Wire - 23/17, Heavy Duty	248.88		
2	1	lot	Janitorial Supplies	7,964.19		
	4	bar	Soap - min 392g net mass, four (4) pcs/bar	69.28		
	6	bottle	Soap - for toilet bowl and urinal, 900mL	249.60		
	30	roll	Trash Bag - plastic, gusseted type, transparent, 10 pcs per roll/pack	4,616.10		
	4	bundle	Rags - All cotton, 32 pieces per kilo per bundle	218.64		
	3	pack	Scouring Pad - 5 pieces per pack	339.78		
	25	can	Air Freshener - aerosol, 280ml/150g min	2,250.00		
	2	piece	Broom - (tambo)	194.48		
	1	piece	Broom - (tingting)	26.31		
<i>ac</i>						

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